



仁濟醫院羅陳楚思中學

## 2025-2026學年 中一自行分配學位 申請須知

地址:九龍灣啟禮道10號 電話:2682 1315

網址: [www.ychlccsc.edu.hk](http://www.ychlccsc.edu.hk)

### 一、申請日期

2025年1月2日(二)至1月16日(二)

### 二、領取申請表格

由2024年11月11日(一)起,

1. 於本校網頁下載 ([www.ychlccsc.edu.hk](http://www.ychlccsc.edu.hk))。

2. 使用右方QR Code下載。



3. 親臨本校校務處索取

(辦公時間:星期一至五:上午9時至下午5時及星期六:上午9時至下午1時。)

另於以下三場簡介會現場派發:

11月10日(日) 觀塘家長教師聯會中學巡禮 第一站

11月24日(日) 觀塘家長教師聯會中學巡禮 第二站

12月7日(六) 本校中一入學簡介會

\* 曾於「中一自行分配學位」階段申請本校者,於「叩門」階段將獲優先考慮。

### 三、所需文件

請把下列文件交往本校校務處,文件請勿摺疊。

1. 填妥之本校申請表(連同學生相片)
2. 教育局《中一自行分配學位申請表》
3. 學生身份證 副本
4. 四、五及六年級成績表 副本(連背頁說明(如有))
5. 校內及校外獎狀、證書、服務證明文件等 副本(如適用)
6. 4.5吋X9.5吋回郵信封 2個,請確保信封上已貼上\$2.2郵票,並於信封上註明學生姓名及地址。

注意: 不須提交學校推薦信

家長亦可透過教育局【中一派位電子平台】遞交申請表,惟必須於申請日期內將以上文件中的第1,3,4,5及6項交回本校。

### 四、收生準則

1. 學術成績〔60%〕
2. 操行〔10%〕
3. 面試表現〔30%〕

## 五、面試安排

1. 面試日期為 2025 年 3 月 22 日(六)。
2. 所有申請人均會安排面試，面試時需要最少一位家長陪同出席。
3. 面試時間將於 2025 年 3 月 18 日(二)上載到本校網頁([www.ychlccsc.edu.hk](http://www.ychlccsc.edu.hk))。請家長自行瀏覽本校網頁查閱。  
另外，家長亦會於 3 月 19(三)日前收到書面通知。

(敬請準時出席面試，缺席學生作落選論)

4. 面試內容：每位學生個別面見老師，內容將考核申請者的中英語文能力、數學知識及溝通技巧，並會與家長面談。

## 六、學額

本年度可供申請的自行分配中一學位學額為 40 個。

## 七、取錄結果公佈

- 校方將於 2025 年 3 月 31 日(一)以書面及電話通知獲本校錄取為正取學生的家長。
- 有關的通知安排不包括備取及落選學生，亦並非正式的派位結果。
- 若申請者的聯絡地址和電話有更改，敬請聯絡本校更新資料。
- 根據教育局指引，中一自行分配學位的申請結果將於 2025 年 7 月 8 日(二)與統一派位結果一併公布，家長無須向學校查詢。

## 八、個人資料收集聲明

- 申請者所提供的資訊只作辦理申請學位用途，本校可能把這些資料披露予教育局，用以處理學位分配或其他有關教育的事宜。本校中一收生程序完成後，申請者的資料將於一年內銷毀。申請者有責任向本校提供準確及最新的資料，表格內的資料如有變更，申請者須盡快與本校聯絡。
- 根據〈個人資料(私隱)條例〉(第 486 章)的第 18 條和 22 條，申請人有權查閱和修正他們的個人資料。如需查閱或修正已提交的個人資料，請透過電郵 [ychlccsc@ychlccsc.edu.hk](mailto:ychlccsc@ychlccsc.edu.hk) 通知本校。



Yan Chai Hospital Law Chan Chor Si College  
2025-2026  
Information on Application for S1 Discretionary Places

Address: 10 Kai Lai Road, Kowloon Bay, Kowloon Bay, Hong Kong Tel.:26821315  
Website: [www.ychlccsc.edu.hk](http://www.ychlccsc.edu.hk)

**(A) Application Period:**

2 Jan 2025 (Tue) to 16 Jan 2025 (Tue)

**(B) Ways of Obtaining Application Forms:**

From 11 Nov 2024 (Mon),

1. Download the application form via our school website ([www.ychlccsc.edu.hk](http://www.ychlccsc.edu.hk)).
2. Use the QR Code on the right to download.
3. Obtain the application form from our school office in person.  
School office hours:  
Monday to Friday: 9:00 a.m. – 5:00 p.m.  
Saturday: 9:00 a.m. – 1:00 p.m.



Distributed on-site at the following three briefing sessions:

10 Nov (Sun)	觀塘家長教師聯會中學巡禮
24 Nov (Sun)	觀塘家長教師聯會中學巡禮
7 Dec (Sat)	Secondary One Admissions Briefing of our school

*\* Those who have applied to our school during the "S1 Discretionary Place Allocation" stage will be given priority in the "residual places (名額)" stage.*

**(C) Documents Required**

Please submit the following documents to our school office. Please do not fold the documents.

1. Completed application form of our school (with student's photo)
2. EDB Application Form for S1 Discretionary Places
3. Copy of the applicant's Identity Card
4. Copies of Primary 4, 5 and 6 report cards (with instructions on the back of the page (if any))
5. Copies of activity records, certificates of services, awards, achievements etc. (If any)
6. Two stamped (\$2.2) self-addressed envelopes (4.5"X 9.5") with student's name

\* No recommendation letter from primary school is required.

Applicants can also apply through the 【 SPPA e-Platform 】 .

Parents must submit documents 1, 3, 4, 5, and 6 as requested in Part C to our school within the designated application period.

#### (D) Admission Criteria

1. Academic Performance: 60%      2. Conduct: 10%      3. Interview Performance: 30%

#### (E) Interview arrangements

1. Date: **22 March 2025 (Sat)**

2. All applicants will be invited for an interview and at least one parent must be accompanied to attend the interview.

3. **The details will be uploaded to the school website ([www.ychlccsc.edu.hk](http://www.ychlccsc.edu.hk)) on 18 March 2025 (Tue). Parents are advised to check the school website.**

A letter of notification will be sent on or before 19 March 2025 (Wed) to the applicant.

4. Interview content: Each student will meet with the teacher individually. Assessment will be based on applicant's Chinese and English language proficiency, mathematical knowledge and communication skills. Parents will also be interviewed.

*(Please attend the interview on time, students who are absent will be considered unsuccessful.)*

(F) Number of discretionary places    40 applicants will be admitted.

#### (G) Announcement of admission results

- The school will notify parents of successful applicants in writing and by phone on 31 March 2025 (Mon).
- These notification arrangements are not applicable to reserve and unsuccessful applicants, nor are the notifications of the allocation results.
- If the applicant's contact address and phone number have changed, please contact the school to update the information.
- According to the guidelines of the Education Bureau, the results of Discretionary Places and Central Allocation will be released at the same time on 8 July 2025 (Tue). Parents do not need to check with our school.

#### (H) Personal Data Collection Statement

- The personal data provided through this application will only be used for the admission process this year. The data may be disclosed to the Education Bureau authorized to process personal data for allocation / placement and other education-related purposes. After the completion of the admission process, the data will be destroyed within a year. The applicant is responsible for providing correct and up-to-date information to the School. In case of any changes to the information in the application forms, the applicant must contact the School as soon as possible.
- The applicant has a right under Section 18 and 22 of the Personal Data (Privacy) Ordinance (Cap 486) to request access to and correction of personal data · For access to and correction of personal data submitted, please contact our school through email [ychlccsc@ychlccsc.edu.hk](mailto:ychlccsc@ychlccsc.edu.hk).